

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on March 11, 2015 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Formisano
J. Mancuso	D. Austino
J. Santagata	
S. Woshnak	

Robert Smith of Remington, Vernick & Walberg provided a fully executed copy of the contract document for the furnishing and delivery of a trailer mounted pump to Mr. John Farrell of Xylem Dewatering Solutions, Inc.

Robert Smith of Remington, Vernick & Walberg sent a letter to Richard Grouser, President of Scalfo Electric, Inc. informing him that the contract for the furnishing of electrical repair and maintenance services has been awarded to his company. Four sets of contract documents accompanied the letter for execution and return.

Mr. Smith also sent a letter to Mr. Ray Angelini, President of Ray Angelini Inc. returning the bid bond for the furnishing of electrical repair and maintenance services. The contract was awarded to the lowest bidder who was Scalfo Electric, Inc.

An email was received from Cathleen Kiernan of PERMA Inc. informing us that Michael Donato, the risk manager for the Borough of Buena has contacted JIF to ask for underwriting data and claims experience information on the BBMUA. She is requesting permission to share our information with Mr. Donato to pass along to the Atlantic County Municipal JIF to analyze the financial impact on the town's insurance costs if the BBMUA is dissolved and the operation of the MUA is assumed by the Borough of

Buena. Chairman Santagata gave approval to grant permission to Ms. Kiernan to disclose this information.

Robert Smith of Remington, Vernick & Walberg provided four sets of contract documents for the furnishing of mechanical and plumbing repair and maintenance services for execution and return.

Secretary/Treasurer, Cheryl Santore spoke with Robert Smith of Remington, Vernick & Walberg regarding an update on the bid for the generator to replace the 1969 gas powered generator we have. Mr. Smith said he asked their electrical engineer to review the bid specs to make sure that the size generator we were interested in would be sufficient to run the necessary equipment in the event of a power outage. As soon as the size of the generator is approved the bid will be completed and advertised.

A letter was received from Robert Dale of ESS, Inc. regarding a lien that was filed for non-payment at the Sprint/Nextel site. ESS was hired by Squan Construction as a sub-contractor to perform work at the cell tower site removing equipment. They were not paid for their services and their lawyer recommended that they file a construction lien claim. BBMUA Secretary/Treasurer Cheryl Santore informed Mr. Dale that a space had been leased to Sprint/Nextel and that we should not be held responsible for a contract that was signed between ESS and Squan (AIM Technical Consultants). Once Squan Construction was notified that a construction lien was filed they contacted Mr. Dale of ESS and told them if they discharged the lien they would see that ESS gets paid. A letter was then received from Robert Dale of ESS, Inc. regarding the discharge of the lien filed for non-payment at the Sprint/Nextel site.

Regina Carione of Newfield National Bank provided the BBMUA with a copy of the GUDPA certificate for our files.

m/Baker s/Woshnak to approve the treasurer's report as read.

m/passed

BBMUA Secretary Treasurer, Cheryl Santore, received the approved water/sewer budget back from the Division of Local Governmental Services on Wednesday, March 4, 2015. It has been posted to the BBMUA website as required by law.

Our plant employee Jonathan Erber lost his grandmother. In the past it has been the practice to take a collection from the board members to either send a flower arrangement or a donation to the charity of the family's choice. Therefore Cheryl Santore is requesting a \$10 donation from each board member which will be made to the NJ

Veteran's Memorial Home in Vineland, NJ as per the family's request. The obituary was in the Daily Journal on Monday, March 9, 2015. Due to the time frame of the viewing and funeral Cheryl felt a donation rather than a flower arrangement would be best.

A letter was received from Jason Capizzi of Kraft & Capizzi (our bond counsel) notifying us that the New Jersey Law Journal has selected Jack Kraft as one of 25 attorneys to receive its first ever lifetime achievement award. Cheryl Santore would like to write a letter on behalf of the BBMUA congratulating Jack on this accomplishment. The board had no opposition to Ms. Santore writing a letter of congratulations.

m/Baker s/Woshnak to accept the minutes of the last regular meeting held on February 11, 2015. m/passed

m/Baker s/Woshnak to accept the minutes of the last regular meeting held on February 25, 2015. m/passed

Plant Superintendent, Alan Zorzi was not in attendance at tonight's meeting. However, he did inform Chairman Santagata that there were several water main breaks due to the extremely cold temperatures in the past few weeks. Four ten inch mains and a few service lines were repaired. Chairman Santagata commended the workers on their efforts.

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 9. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of March 2015. m/passed

The next regular meeting will be held on March 25, 2015 at 7:00 p.m.

m/Woshnak s/Mancuso to adjourn the meeting 7:25 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary